



Double Up Food Bucks

Getting Started Checklist | Mobile Markets Using Doubly Up Loyalty

Completed?	Have I...?	Helpful Documents
	Reviewed, signed, and returned my 2017 contract?	See email from Fair Food Network
	Watched the 2017 training webinar?	Manager Portal: <ul style="list-style-type: none"> • <i>2017 Farm Stand Training – Recording</i> • <i>2017 Farm Stand Training – Slides</i>
	Trained myself and my staff to use MM+ for SNAP and Double Up?	Manager Portal: <ul style="list-style-type: none"> • <i>Employees' Guide to Using MM+</i> • <i>Managers' Guide to Implementing MM+</i>
	Familiarized myself with the process for accepting and tracking Double Up Tokens if necessary?	Manager Portal: <ul style="list-style-type: none"> • See section in webinar about token acceptance and tracking • <i>Token Transaction Record for MM+ Sites</i>
	Signed up for direct deposit (if applicable)?	See email from Fair Food Network
	Accessed Double Up Marketing Materials to spread the word at my business and in my community?	Manager Portal: <ul style="list-style-type: none"> • See <i>Marketing and Communications</i> section for relevant materials
	Found answers to other questions I may have?	For technical support: contact Nova Dia 800-370-NOVA (6682) For programmatic support: contact Lindsay Way lway@fairfoodnetwork.org

