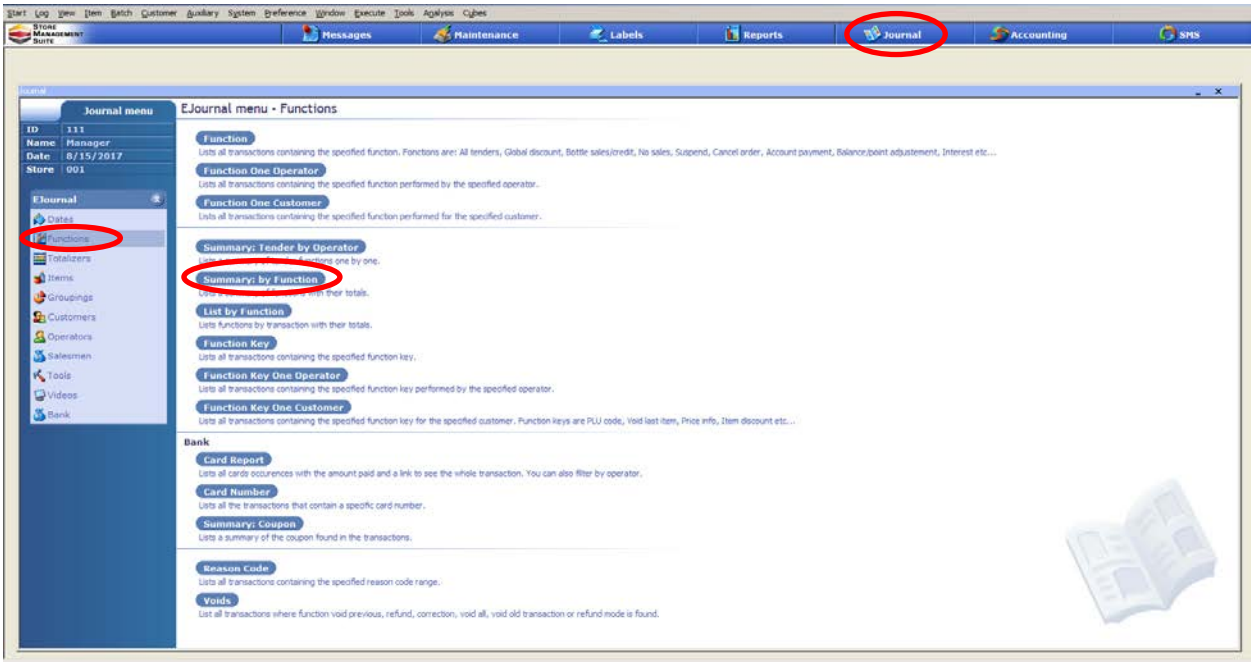
EBT Food Stamps

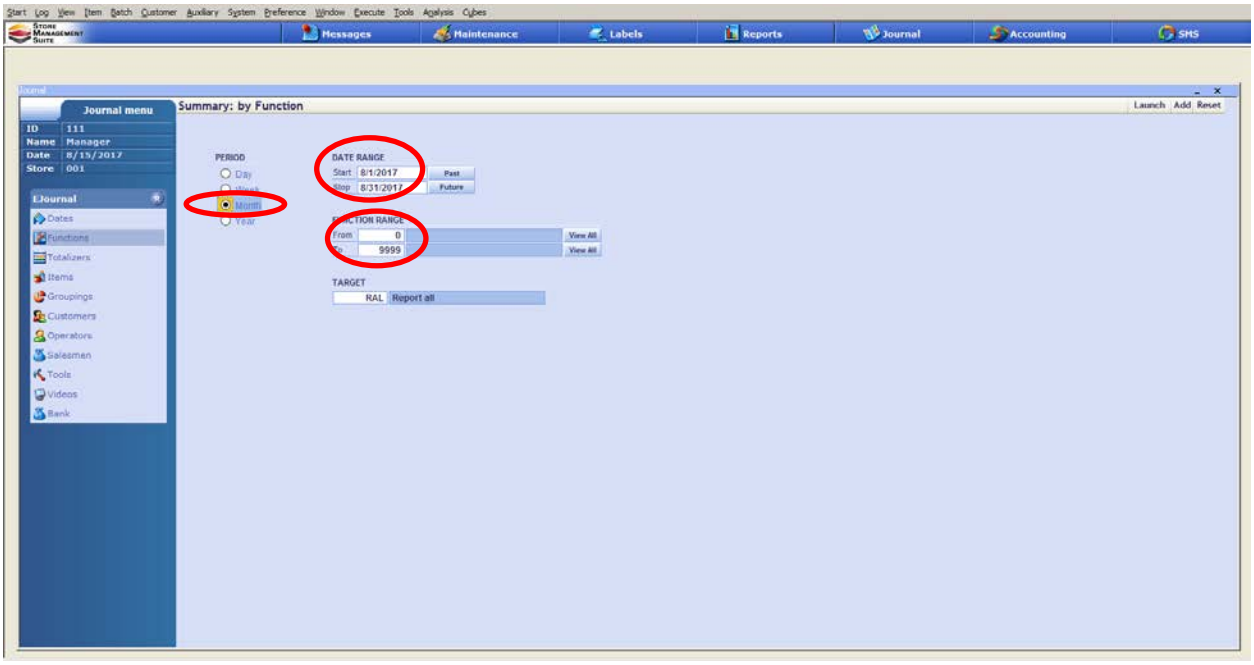
Summary:

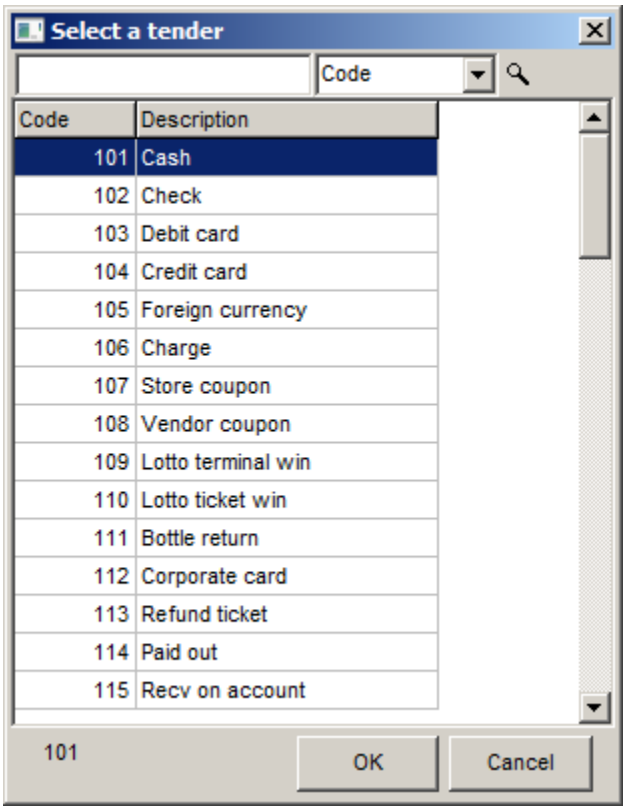
1. “Journal” | “Functions” | “Summary: by Function”
2. Select appropriate month | Enter 3-digit EBT Food Stamps Totalizer Range
3. “Launch”
4. Print to PDF

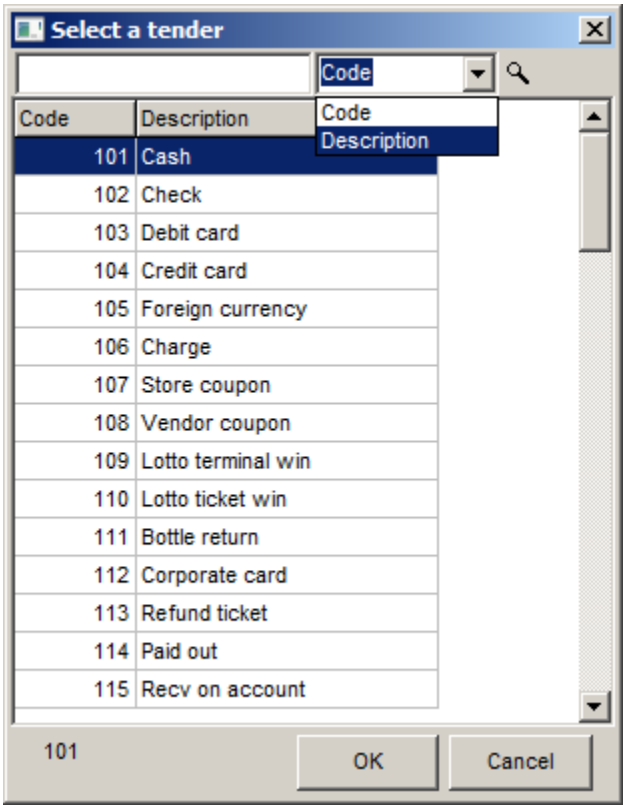
Step 1: Journal (top right) | Functions (left) | Summary: by Function (fifth on the list)



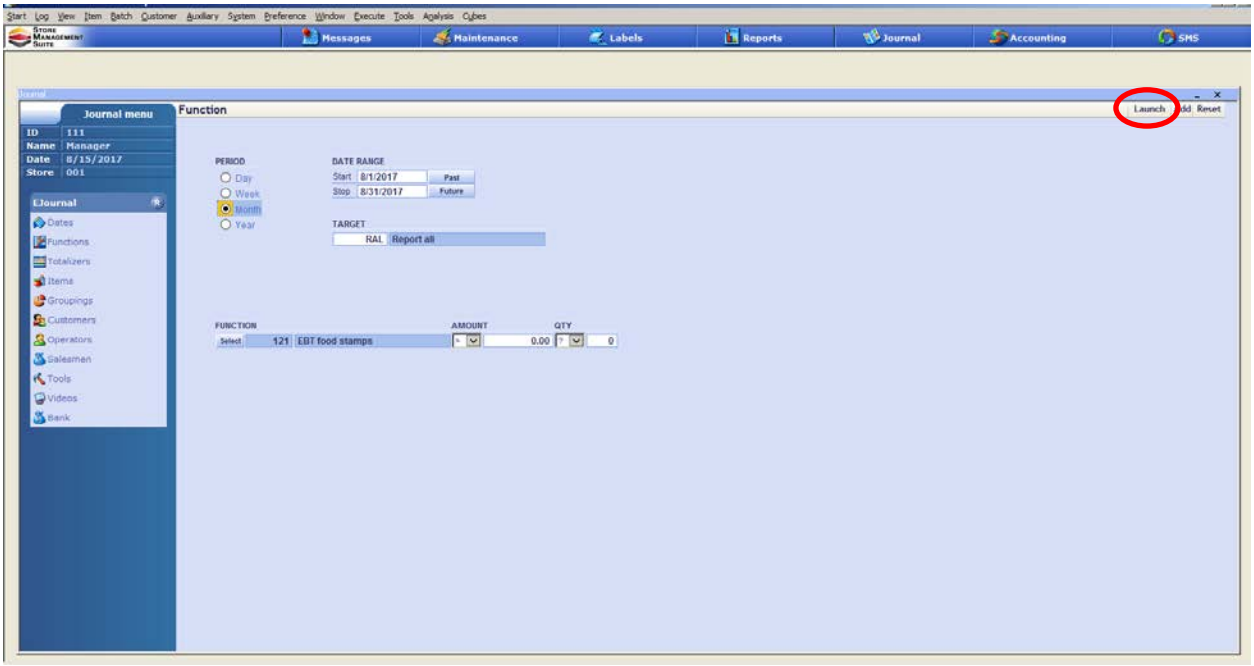
Step 2: Select Month | Ensure correct dates in “Date Range” | Double click the Function Range box, and search for “EBT Food Stamps.” | Make sure to search under “description” as shown in the pictures below.



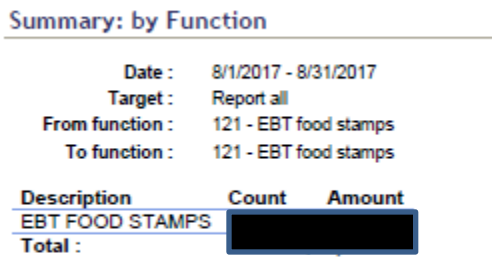




Step 3: Click “Launch.”



Step 4: Print to PDF



Summary: by Function

Date : 8/1/2017 - 8/31/2017
Target : Report all
From function : 121 - EBT food stamps
To function : 121 - EBT food stamps

Description	Count	Amount
EBT FOOD STAMPS	[redacted]	
Total :		